**KEYSTONE VALLEY FIRE DISTRICT**

**MEETING MINUTES JANUARY 23, 2024**

The regular meeting of the KVRFD was held at the KVFD Central Station’s board of directors meeting room at 19:00pm.

The meeting was called to order by Tom Scott at 19:00 p.m.

Had pledge of allegiance.

**Present:**

Tom Scott (Highland), Rhett Lipscomb (Parkesburg Borough), Chris Plumley, Vicki Florian, KVFD: Brian Gathercole, Stephanie Klinger, Joe Marks, Bill Winters.

**Introductions:** Introductions were made with new incoming member Rhett Lipscomb from Parkesburg Borough.

**Re-Organization:**

Stephanie K. nominated Tom Scott for Chairman, Tom S. accepted nomination, seconded by Chris P., **approved by all.**

Chris P. nominated Rhett Lipscomb for Vice-Chairman, Rhett L. accepted nomination, seconded by Stephanie K., **approved by all.**

Tom S. nominated Vicki Florian for Secretary/Treasurer, Vicki F. accepted nomination, seconded by Rhett L., **approved by all.**

**Minutes:**

Minutes of the December 19, 2023, meeting was reviewed.

**Motion:** Motion made by Tom S., seconded by Rhett L. to approve the minutes as written. **Approved by all.**

**Fire Department Update**

Monthly reports were emailed by Brian G.

Working on year-end report.

Ambulance was out, replaced part, back in service.

Worker’s Comp – Going back to Swift, in process of filling out application, cost is about $39,000.00 for the year, will get application filled out and sent back with quarterly payment of about $10,000.00 before 2/20/2024.

Working on Act 108 paperwork, sent back to lawyer to go over and will review again before sending.

Sewer issue – Travelers Insurance said they just received claim, should be receiving hopefully soon.

EMS subscriptions are going out soon, went back to how Parkesburg FC used to do it, calls 1 through 3 will be free, calls 2 through 6 will be charged at ½ and 7 and above will be billed in full.

Fire subscriptions went out 2 days ago.

KVFD will be going out to the elderly homes to explain the new subscriptions.

Had an issue with a member, so they sent a letter to the member and he was removed.

Discussed bullying policy from Insurance Co., will have to be filed yearly.

Brian G. said he will get with West Sadsbury Township since new supervisors have been appointed.

**Treasurer’s Report:**

A treasurer’s report of bills for the month of December and the 2023 year-end report was read by Vicki Florian. The reports were approved. **Motion:** Motion was made to pay bills by Tom S., seconded by Rhett L. **Approved by all**.

**Fire Administrator’s Report:**

Went over Lincoln Hwy project, traffic light going in at Swan Road & Route 30, Glick Structures is going in on the corner, concerns on know boxes and rolled curbs.

Met with Piasecki Aircraft to rebuild relationships and will create a brochure to present to them.

Contacted Senator Casey’s office for grant.

Reached out to Atglen Borough and Station 31 nothing as of now.

Will meet with Tony P. from Sadsbury Township.

Have been discussing the structure of the FDA position better for the future of the district with Chief Gathercole, this would lead to a more part time style work, eventually leading to a full time CFO type position to aid the district and the fire chiefs of KVFD. He will email this out to everyone to discuss more.

**Public Comments / Good of the Order:**

Rhett L. explained that she is the chair of Fire/EMS at Parkesburg Borough.

**Motion**: A motion to adjourn the meeting was made by Tom S., seconded by Rhett L.. **Approved by all.**

Meeting adjourned at 19:45pm.

Next Meeting: February 20, 2024 at 19:00pm at KVFD Central Station 329 West 1st Avenue Parkesburg PA 19365

Respectfully Submitted: by Vicki Florian (Secretary/Treasurer)