

## **KEYSTONE VALLEY FIRE DISTRICT MEETING MINUTES APRIL 20<sup>th</sup>, 2021**

The regular meeting of the KVRFD was held at the KVFD Central Station's Board of Directors Meeting Room at 7:00pm. The meeting was called to order by Mr. Scott at 7:01 PM.

**Attendance:** Tom Scott (Highland), Ed Haas (West Sadsbury), Josh Mellinger (Parkesburg), Stephanie Klinger (Keystone Valley Fire Department), Brian Gathercole (Keystone Valley Fire Department), Pete Mango (Keystone Valley Fire Department) and Neil D. Vaughn (Interim Fire District Administrator). There were no citizens or guests in attendance.

**Minutes:** The minutes of the March 16<sup>th</sup>, 2021, meeting were reviewed. A motion was made by Tom Scott for approval with a second by Ed Haas. With there being no comments, the motion passed 2-0.

**Fire Department Update:** Stephanie Klinger reported that the fire department's relief audit is in progress, the wall was fixed in the office that TowerDirect is operating out of and the bill was sent to Tower, performed the annual insurance review with Longely, and that the EMS Fund Drive reminders have been sent out. Chief Gathercole reported that monthly reports were sent to all municipalities and attended monthly municipal meetings as needed, the Chiefs Vehicle and Engine from Martins Corner are at the East Station while the legal proceedings are still in progress, and that they have been participating in various joint trainings during the past month.

Chief Gathercole presented the District Board with a proposal to purchase a 2021 Wheeled Coach 4x4 Ambulance for the cost of \$210,000. This will replace the 2013 Chevrolet Ambulance with over 100,000 miles on it. Delivery is expected to be in the fall of 2021. A motion was made by Ed Hass to approve the purchase of \$210,000 out of the apparatus fund with a second by Josh Mellinger. With there being no comments, the motion passed 3-0. A brief discussion was also had about transferring monies from the building fund to the apparatus fund. It was determined that a specific amount will be determined closer to the final completion of the new unit.

**Treasurer's Report:** The Treasurer's report was presented by Neil D. Vaughn as prepared by Vicki Florian and the bills list was presented. A motion was made by Tom Scott to approve the treasurer's report and bills list as presented with a second by Josh Mellinger. With there being no comments, the motion passed 3-0.

**Fire Administrator's Report:** Interim Fire District Administrator Vaughn reviewed his monthly report. He also reported that there is no new information regarding the Sadsbury Township service agreement at this time. He stated that the Borough/West Sadsbury EMC submitted a request to begin an inspection program to Chief Gathercole. Mr. Vaughn stated that Chief Gathercole and he will work on this with Mr. Kreger.

**Public Comments / Good of the Order:** None

**Next Meeting:** May 18<sup>th</sup>, 2021, at 7:00 PM at the KVFD Central Station (329 West 1st Avenue Parkesburg, PA 19365).

A motion for adjournment was made by Josh Mellinger and seconded by Ed Haas. With there being no comments, the motion passed 3-0 and the meeting was adjourned at 7:54 PM.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Neil D. Vaughn". The signature is fluid and cursive, with a long horizontal stroke extending to the right.

Neil D. Vaughn  
Interim Fire District Administrator